

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE SKAHA ESTATES  
IMPROVEMENT DISTRICT HELD APRIL 22, 2024, 7 PM**

Present:

Acting Chair                      - Kandis Lipsett  
Trustee                              - Ryan Tribbeck  
Trustee                              - Ron Desilets  
Office Administrator       - Judy Morris

**#3600—Call to Order**

Mrs. Lipsett called the meeting to order at 7PM

**#3601 -Adoption of the minutes of the March 11, 2024, Meeting**

Mrs. Lipsett moved, seconded by Mr. Desilets motion carried to adopt the minutes of the March 11, 2024, meeting as presented.

**#3602 – Business arising from the Minutes**

- Quarterly sampling disinfection by-products completed by South Okanagan Waterworks Ltd.
- South Okanagan Waterworks Ltd. proposed contract 5 day or 7-day proposal
  - Board to submit sampling data to IHA.
  - On call rate of \$30/day approved
  - Hourly rate -?
  - South Okanagan Waterworks Ltd. to order/receive chlorine shipments.
- Motion: Mrs. Lipsett moved, seconded by Mr. Desilets, motion carried to approve the 5-day proposal subject to a few items to clarified by Mike Snair.

**#3603—Financial Report February and March 2024**

Mrs. Lipsett moved, seconded by Mr. Tribbeck motion carried to approve the February and March 2024 Financial Reports as presented.

**#3604—Operations Report—March 2024**

Received

**#3605—Correspondence**

No correspondence

**#3606—New Business**

- Mrs. Lipsett stated it is important to protect SEID's habitat.

- RDOS Scada system information (VTSCADA software)
- Chair Report for the AGM read by Mr. Desilets; Agenda reviewed.
- Mr. Desilets stated he would like to name the pumphouse lane after David Forst, “Forst Place”, MOT approval would need to be obtained. Motion: Mr. Desilets moved, seconded by Mrs. Lipsett, motion carried for Mr. Desilets to get a quote for the sign.
- Park Update – It was decided that the date of July 31, 2024, would be the deadline for the Park Committee to present any proposal to protect the park from possible transfer to the RDOS, if the RDOS takes over SEID.
- Al Hurley, Sunny Bay Road building a garage and wants to install a washroom, backflow prevention to be installed.
- Mr. Desilets will train Crystal Ozaraci
- Karl Donoghue stated that he will continue park maintenance for \$250.
- Website instructions to be emailed to the Board.

#### **#3607—Next Meeting**

April 30, 2024 – AGM

May 23, 2024 - Regular Board Meeting

#### **#3608—Adjournment**

Mr. Desilets adjourned the meeting at 8pm

Approved by:

Certified correct by:

Kandis Lipsett

Judy Morris

Acting Chair

Office Administrator